

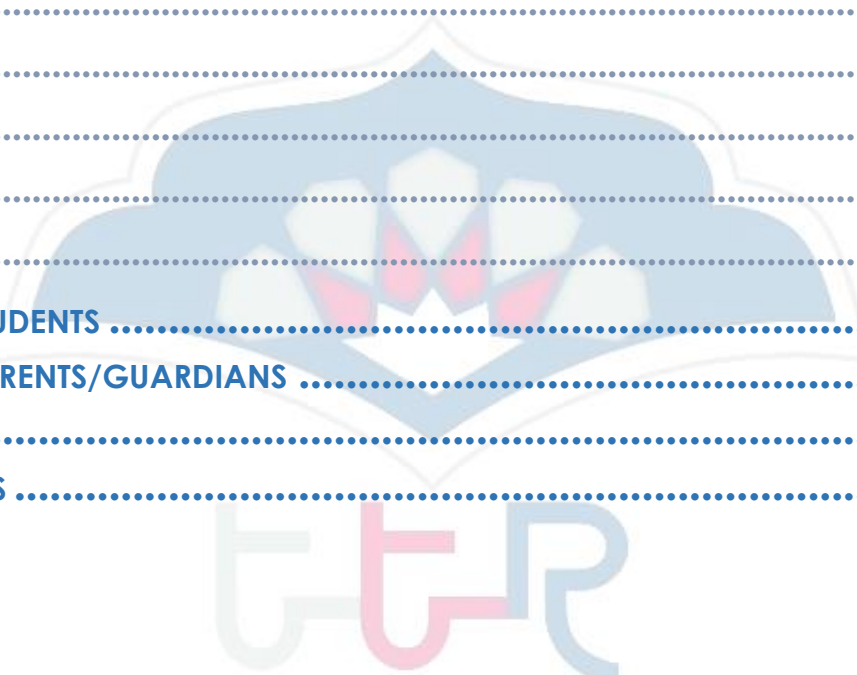


TTR

• Transformation Through Revelation •

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• Transformation Through Revelation •

In the name of Allah, Most Beneficent, Most Merciful, peace and blessings be upon Muhammad, his family and companions.

Transformation Through Revelation offers a program that has been designed with the primary objective of using the Book of Allah, the Quran, as a means of transformation. Transformation for us as a team, our students as well as their parents as transformation on all of these levels collectively will, inshallah, naturally result in the transformation of our communities and the future generations Ameen.

## **SYLLABUS**

### **OUR SYLLABUS INCLUDES:**

- ↪ Memorization of Quran
- ↪ Basic Arabic grammar
- ↪ Basic morphology
- ↪ Knowing Muhammad SAW and understanding His mission
- ↪ Beginner fiqh
- ↪ Purification of the heart
- ↪ Aqeedah

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## **TEAM**

### **OUR TEAM CONSISTS OF:**

- ↪ Haafith Achmat Solomon
- ↪ Abdullah Patience
- ↪ Haafith Imraan Solomon
- ↪ Haafith Goosain Solomon
- ↪ Haafith Dawood James
- ↪ Haafith M.Nur Adams
- ↪ Haafith Mikaeel Maroof
- ↪ Mualim Yusuf Solomon
- ↪ Mualimah Fatiema Sasman

- ✉ Faiza Solomon
- ✉ Fierdous Patience
- ✉ Razaan Abdol
- ✉ M. Labeeb Gaidien
- ✉ Uthmaan Emandien
- ✉ MIn Ghuthayfah Abdul Khaliq Allie

## **NEED TO KNOW INFORMATION**

### **SCHOOL TIMES:**

07h00 – 14h00 (Monday – Thursday)

07h00 – 11h30 (Friday)

**Class starts promptly at 07h00. Please ensure your child is dropped off by 06h45.**

**Do keep an eye out during the school term as times may vary due to certain circumstances.**

### **FEES:**

TTR strives to provide a service delivered on the highest standard while still making the programme acceptable and affordable. To achieve this, we have a number of fundraising efforts. **However, parents should expect an annual increase of 10%, this will be communicated timeously.** Additionally, each parent is required to clock in a minimum of 10 hours annually towards any of the fundraisers held during the school year as your assistance is required when the school hosts fundraising events. This includes physically assisting before and on the day of the fundraiser, selling tickets and/or getting items donated etc. (this will be scheduled, planned and communicated timeously).

The fees' structure is as follows:

- ✉ Placement fee: R500 (payable on acceptance).
- ✉ Registration fee: R950 (payable one month in advance or November of the year before starting)
- ✉ Monthly school fees are R2 970 per month, per student (including the month of January and December).
- ✉ **All fees will be collected via debit order. You are therefore required to complete a debit order form upon acceptance of application.**

### **ATT:**

- **As part of our school's financial policy, please be informed that fees are charged a month in advance. This system was implemented to help parents manage their financial commitments more effectively, spreading the cost over 12 months to make it more affordable for families.**
- **If for some reason, you decide to withdraw your child from TTR, we require a three months' notice through which you are still liable for the agreed school fees amount.**
- **If a student leaves but is not de-registered from TTR, you are still liable for the agreed school fees amount until the form is completed and signed.**

### **UNIFORM:**

**NB!! All students are required to have a 15-line Quran (Madina print).**

**Boys:**

- ↳ Full length, white salaah top
- ↳ White pants
- ↳ White socks
- ↳ White fez

**Girls:**

- ↳ Full length, black, non-figure revealing abaya
- ↳ Black socks
- ↳ Black headband
- ↳ Black head scarf

**Please note:**

1. Hoodies are not part of the uniform and students are only allowed to wear jerseys, jackets or hoodies (with little to no graphics and/or writing) in winter. The accepted colours for winter wear are Navy-blue or Grey.
2. For the boys: Haircuts need to be kept at one length and the longest length allowed is No.5 on the hair machine.
3. For the girls: If a student needs constant reminders regarding the proper manner to wear a headscarf, she will need to wear a burqah instead.

**ABSENTEES:**

Parents are required to notify the school if your child will be absent and a Google form link will be forwarded to you to fill in. If no communication is received regarding absenteeism by 08h00, the school will contact you to find out the whereabouts of your child(ren). For the safety of your child(ren) and record keeping purposes, it is imperative that you respond within one hour of receiving a message from admin.

Should your child fall ill at school, we will contact you if they need to be sent home. If your child(ren) is absent for being ill, a doctor's note is required after 3 days of absence. Early pick-up will not be allowed without a valid reason and without giving prior notice to the school.

**MANAGEMENT:****↳ Dhorr Books:**

The dhorr book is an essential element of TTR, it is compulsory for every student to have a dhorr book. The purpose of it is to record their daily Quran progress and be a direct source of communication between teacher and parent. We have moved the dhorr books online for ease of access. You as the parent are allowed to view, comment and check on your child's progress daily.

**↳ Communications:**

The administrator will send out updates, important information and be in contact with you via our primary communication system which is WhatsApp (unless requested otherwise).

#### ↳ Parent meetings:

- The principal and teachers aim to conduct termly meetings with the parents to establish good relations, raise and solve concerns and to keep parents aware of the importance of their child's development. These meetings are compulsory on the parents to attend and can only be excused if a valid reason is presented.
- Parent one-on-one meetings will be set up to discuss their child's examination results.

#### ↳ Examinations and assessments:

- Examinations take place in Term 2 and Term 4.
- Assessments will take place in Term 1 and Term 3.

### **RULES FOR THE STUDENTS**

1. All students are required to be on time and seated in class by 06h55. Entering at 06h56 is considered coming late and an excuse in writing, SMS or phone call is required before entering the class.
2. Students must be properly attired in their school uniform.
3. All students must have all text books and stationery with them at school every day.
4. All students must be prepared with all work when arriving at school. Anything that needs to be learned in class is considered not knowing it. We allow testing and taking out minor mistakes but no learning in class!
5. No smoking of anything at all.
6. No swearing, lying or foul language.
7. No cellular phones.
8. No weapons or anything that could potentially harm others.
9. No disrespect will be tolerated towards teachers, parents, fellow students or the property of others.
10. Any breaking of the rules of our deen will be dealt with, with complete seriousness. As Allah's rules always come first in our lives as Muslims.

### **RULES FOR THE PARENTS/GUARDIANS**

1. Always be sincere towards your child for the sake of Allah (swt).
2. Ensure that the home environment is one that is conducive to that of a haafith.
3. Implement a system so that the student learns how to put structure in their time and life.
4. Be well aware of the line between encouragement and force, and try not to cross it.
5. Pay attention to your child's daily progress.
6. No parent is allowed to meet with any teacher without an appointment.

7. No individual parent meeting will exceed 45 minutes unless the administration or the situation requires otherwise.
8. If a note needs to be sent to the teacher directly it can be done in the student's message book.
9. No parent is allowed to call any teacher personally at all. All phone calls and WhatsApp messages are to be directed to the office.
10. If the parent is running late, then it's the parent's responsibility to notify the office to ensure that your child remains safe and under supervision.
11. All fees are to be paid on the agreed upon date of every month.
12. If you are aware that the payment of your child(ren)'s fees might be delayed, please notify the Financial Department 10 working days before the fees are due.

***All of these rules are aimed at the smooth running of the school and best interest of our students, your children.***

## **DONATIONS:**

For those who are not enrolling any students into the program but still wish to be a part of this community-based initiative and share in the reward of a Sadaqah Jaariyah, know that we already have students who cannot afford the program who we have not, and will not, turn away.

**You may assist us in accommodating these students and more such students by:**

- Sponsoring a needy student's fees (EFT reference: Student)
- Donating towards the school facilities and maintenance (EFT reference: Facilities)
- Joining our community support initiatives and fundraising teams.

We pray for Allah to accept our intentions and grant us sincerity in this humble effort, Ameen.

## **Bank Account details:**

Bank: FNB/RMB

Account Holder: TTR INT

Account Type: Gold Business Account

Account Number: 62855416676

Branch Code: 250655

We request your continuous support and Duahs.

## **CONTACT DETAILS**

For more information, please contact the TTR administration on:

☞ Cell/Whatsapp: 066 248 3678

☞ Email: admin@ttr-int.co.za